SVKM's NMIMS Deemed-to-be University
School of Hospitality Management
Navi Mumbai Campus

BBA in Hospitality Operations & Management (2023-2026 Batch)

I M P O R T A N T   D A T E S – Phase 1

Sr.No.	Activity	Date
1	Online Registration start date (at www.nmims.edu)	Thursday, 15th December 2022
2	Last date of online registration	Sunday, 16th April 2023
3	Call letters for Entrance Test & Personal Interview (after 5.00 PM)	Tuesday, 18th April 2023
4	Conduct of Entrance Test & Personal Interview	Friday, 21st April 2023
5	Merit List declaration (after 5.00 PM)	Wednesday, 26th April 2023
6	Payment of Admission fees	26th April to 2nd May2023
7	Commencement of course	Tuesday, 1st August 2023
8	Closure of admission	Thursday,17th August ,2023

I M P O R T A N T   D A T E S – Phase 2

Sr.No.	Activity	Date
1	Online Registration start date (at www.nmims.edu)	Monday, 17th April 2023
2	Last date of online registration	wednesday,26th April 2023
3	Call letters for Entrance Test & Personal Interview (after 5.00 PM)	Friday,28th April,2023
4	Conduct of Entrance Test & Personal Interview	Wednesday,3rd May,2023
5	Merit List declaration (after 5.00 PM)	Wednesday,10th May,2023
6	Payment of Admission fees	11th to 25th May 2023
7	Commencement of course	Tuesday, 1st August 2023
8	Closure of admission	Thursday,17th August ,2023

I M P O R T A N T   D A T E S – Phase 3

Sr.No.	Activity	Date
1	Online Registration start date (at www.nmims.edu)	Thursday, 27th April 2023
2	Last date of online registration	Sunday,14th May 2023
3	Call letters for Entrance Test & Personal Interview (after 5.00 PM)	Wednesday,17th May,2023
4	Conduct of Entrance Test & Personal Interview	Saturday,20th May,2023
5	Merit List declaration (after 5.00 PM)	Wednesday 24th May 2023
6	Payment of Admission fees	25th May to 5th June2023
7	Commencement of course	Tuesday, 1st August 2023
8	Closure of admission	Thursday,17th August ,2023

I M P O R T A N T   D A T E S – Phase 4

Sr.No.	Activity	Date
1	Online Registration start date (at www.nmims.edu)	Monday, 15th May 2023
2	Last date of online registration	Sunday,4th June 2023
3	Call letters for Entrance Test & Personal Interview (after 5.00 PM)	Thursday,8th June 2023
4	Conduct of Entrance Test & Personal Interview	Saturday,10th June 2023
5	Merit List declaration (after 5.00 PM)	Wednesday,14th June 2023

6	Payment of Admission fees	15th to 25th June 2023
7	Commencement of course	Tuesday, 1st August 2023
8	Closure of admission	Thursday,17th August ,2023

Note: The Candidate must check his / her eligibility before applying for the course. Kindly check website www.nmims.edu regularly for updates

Refund Rules: The Schedule of refund of fees will be as follows. If a student chooses to withdraw from the program of study in which he / she is enrolled, the institution concerned shall follow the following five-tier system for the refund of fees remitted by the student.

Sr. No.	Percentage of Refund of Fees	Point of time when notice of withdrawal of admission is received in the Higher Educational Institutions (HEI)
(1)	100%	15 days or more before the formally-notified last date of admission
(2)	90%	Less than 15 days before the formally-notified last date of admission
(3)	80%	15 days or less after the formally-notified last date of admission
(4)	50%	30 days or less, but more than 15 days, after formally-notified last date of admission
(5)	00%	More than 30 days after formally-notified last date of admission

In case of (1) in the table above, the deduction will be 5% of the fees paid as processing charges from the refundable amount, subject to a maximum of Rs 5,000/-.

Note: The above refund rules are subject to revision as per NMIMS University notification (as applicable). Candidates to refer Important Dates of the respective programme.

Admission Information Handout

1) **Introduction :**

The School of Hospitality Management offers a new age education system which understands the ever-evolving Hospitality sector and the school offers innovative tools to students so they can carve a niche place for themselves. This Handout gives information about the admission procedure and admission test/PI for three year BBA – Hospitality Operations & Management program for the academic year 2023-2026.

2) **Program & Intake :**

Programmes	Campus	Duration	Intake
B.B.A. in Hospitality Operations and Management Having combination of Hospitality Operations, Management & Cultural learning. 1. Culinary Arts 2. F&B Operations & Management 3. Front Office 4. Accommodations Operations & Management 5. Management & leadership 6. Computer Applications 7. Retail Management Operations	Navi Mumbai	Three Years	60 seats only

8. Event & Exhibition 9. Entrepreneurship 10. Travel & Tourism			

3) **Eligibility Criteria (fulfilling all / applicable conditions mandatory):**

3.1 A candidate must have passed **10+2 or equivalent examination** and must have obtained a minimum of **50% aggregate marks in any stream.**

OR

Candidates passing **Diploma Engineering** with Minimum **50% aggregate** marks is eligible to apply.

3.2 Candidate awaiting the results of the 10+2 examination may also apply & Examination have been conducted before the commencement of the program.

3.3 A candidate who has passed 10+2 or equivalent examination from **IB Board** should be either IB certificate or DP or CP awarded with 24 credits compulsory, having passed 3 HL with minimum (12 credits) & 3 SL with minimum (9 credits) mandatorily from any stream.

3.4 Candidates appearing for their final 10+2 or equivalent examination (in March-2023) can also apply provided they meet minimum cut off marks and should be eligible & produce all the necessary documents, in original, at the time of admission.

3.5 Candidate of **CBSE & ICSE** should mention in the registration form / e-admission form (if selected) 10+2 or equivalent aggregate marks of all the subjects for which the candidate has taken & appeared for (not best of four, five, six or seven). The candidate shall have passed all the subjects taken & appeared for in the applicable examination/s. In case mark sheet issued by the applicable Board / Institution is in percentile/s, the actual aggregate percentage of all the subjects taken & appeared by the candidate will be taken into consideration for confirming eligibility of the candidate for the program.

3.6 **Note for IB & Cambridge Candidates**: Candidates called for admission on the basis of merit list & who do not have final mark sheet will be given "Provisional Admission" based on predicted scores. Fees will be accepted from such candidate, but their admission will be confirmed on submission of final mark sheet, before the commencement of the programme. Mark sheet/Transcripts issued by Board/University/school will be considered

3.7 Submission of AIU equivalence certificate to confirm the eligibility for the program is mandatory for those candidates who have completed their (10+2) examination from Overseas University / College.

3.8 Those candidates who have passed, or, are appearing for 10+2 examination from a Board / University where Grade Point Average is given, must produce in writing from the concerned Board / University about the equivalent percentage for the GPA / CGPA obtained.

3.9 Candidates above 25 years of age are not eligible to apply.

3.10 Single mark sheet with all compulsory subjects taken and passed in one attempt is mandatory, no compartmentalized mark sheet will be considered.

3.11 In any stage if it is found that, the 10 + 2 marks given by candidate in application form is different from marks actually obtained (as per mark sheet) such candidate admission will be cancelled & fees will be forfeited.

3.12   Candidate whose final mark sheet is not available at the time of admission are required to submit internet copy / DG Locker of result duly attested by Principal of the school / college with official seal, failing which candidate will not be admitted for the program.

3.13   Candidate will not be eligible if any subject is marked as ungraded / fail in the marksheet / grade sheet. For absent/ungraded in any of the additional/non mandatory subject will be consider as eligible provided such candidate is declared as pass by respective board.

3.14   It is sole responsibility of the candidate to ascertain whether they possess necessary and requisite qualification for admission to courses at NMIMS.

4. Online Registration and Registration Fee:

- Online registration at www.nmims.edu
- Before filling the online form, please read all the instructions carefully mentioned in the Instruction Sheet and also refer the Important Dates.
- Online Registration Fee is Rs. 2,000/- (This is one time non refundable fee, no fees will be charged for Personal Interview)
- Registration Fee is non-refundable.

    Note: Kindly registered with candidate valid email ID & Contact no.

5   Selection Process:

Written Test & personal Interview

Structure of Entrance Test:

Written Test (Total 50 marks)

It would be Multiple - Choice test questions. (No negative marking). Total Duration 60 minutes

Syllabus:

√   Current Affairs & General Knowledge (20 questions, 20 marks)

√   Reasoning & Aptitudes (20 questions, 20 marks)

√   English Languages (10 questions, 10 marks)

Personal Interview (Total 50 marks)

- Final merit list will be prepared on the basis of the marks obtained in the Written Test & Personal Interview.

- Candidate's entrance test and personal interview will be conducted on the allotted day only.

- Admission offer is given as per merit and vacancy. Selected Candidate has to confirm his/her provisional admission by filling up e-admission form, uploading required document and paying fees within given timeline. Kindly note that only those candidates who complete the process by paying fees will admitted to the program.

- WAITLISTED candidates have to check their merit list status as per date given on the website.

- The selection will be solely based on merit.

- The cut-off for deciding the merit shall lie solely with NMIMS.

6.   Program Fees for batch 2023: (for information only)

- Fees for 1st year BBA – Hospitality Operations & Management of Batch 2021 (last year) was Rs. 1,77,000/- p.a.
- Fees for current year (Batch 2023-2026) will be announced at the time of admission.

8.   Important instructions:

- **For cancellation/ withdrawal of admission:** Withdrawal / cancellation means voluntary withdrawal / cancellation by candidate for any reason.   Candidate has to upload cancellation form duly filled and signed, fees paid receipt copy & cancelled cheque (personal account) to mentioned link : https://upload.nmims.edu/admission/cancellation/

- **Candidates whose final mark sheet of the qualified examination is not available at the time of their provisional admission, is required to submit their final marksheet copy as soon as the result declared. In such case, if the candidate fail to meet the required eligibility criteria then his admission will be cancelled and the fees will be refunded as per NMIMS refund rules (even after course commencement).**

- Mark sheet/Transcripts issued by Board/University only be considered (School/Institute will not be accepted).
- Please see the important dates and preserve it as a guide. All announcements from the institute will be through its website www.nmims.edu / on the candidate's dashboard and no individual communication will be sent to the candidates. Kindly check the website regularly for any updates.
- If at any stage, it is found that a candidate does not satisfy the eligibility criteria or the information furnished by him/ her in the application form is incorrect, his/her application for the admission to the program, even if selected, will stand cancelled and fees will be forfeited.
- Candidate's documents will be verified online (if selected) & if found not eligible, admission will be cancelled and fees will be forfeited.
- Canvassing in any form will disqualify the candidate.
- NMIMS has full right to disqualify a candidate at any stage of admission process if found ineligible. No separate intimation will be given.
- Admission to program is considered as "Provisional Admission" till all required and mandatory documents are submitted by the candidate and the same is verified and approved. If it is found that the candidate is not eligible at any stage (even after the course commencement), admission will be cancelled and fees will be refunded as per refund rule clauses even if selected/ admitted to the program.

- It is the sole responsibility of the candidate to ascertain whether they possess the necessary and requisite qualification for the admission at NMIMS, as verification of the documents is done at the time of final admission.
- All matters of dispute will be subject to the legal jurisdiction of Mumbai only.

9.   Contact Information:

NMIMS Admission / Application / Technical related queries:

(a) Toll Free No: 18001025138 – Monday to Saturday (Except public holidays)

(b) For any support and assistance kindly login to dashboard & raise query in my query section